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# Parent Hours Monthly Tally Sheet

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Each PS7 parent signs a contract committing to provide 40 hours of volunteer service yearly. If parents do not fulfill and submit their parent hours to be recorded by the parenthood group before the conclusion of the school year, all unfulfilled hours will be rolled over on top of the following year's 40-hour requirement. An on-going failure to complete this obligation will result in a review of the family's status at PS7 by a team of school administrators, teachers, parents and students as stated in the Commitment to Excellence Contract.

Submit parent hours monthly on the *Parent Hours Monthly Tally Sheet*. All hours must be recorded on this tally sheet to be counted in the school-wide parent hour's spreadsheet. Copies of the *Parent Hours Monthly Tally Sheet* can also be found next to the parent drop box, at the elementary office.

## [Parent Hours Monthly Tally Sheet](#)

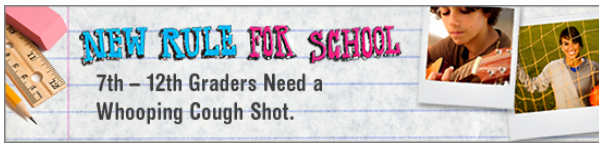
On the *Parent Hours Monthly Tally Sheet* be sure to complete the following:

- List the activities and number of hours each day.
- Have a teacher or staff member sign their initials for verification.
- At the end of each month, tally your hours.
- Turn the completed form into the Parent Hour Drop Box to be counted in the school-wide parent hours spreadsheet. The Parent Hour Drop Box is located outside of the elementary office or inside the middle school office.
- Do not forget to keep a copy of your Tally Sheets for your own reference.

If you have any questions regarding parent hours, contact the Parent Liaison at (916) 649-7850 or email [parenthood@ps7.org](mailto:parenthood@ps7.org). Remember to include your name and your student's name.

## **TDap Vaccination Requirement**

All students entering 7th through 12th grades will need proof of a Tdap booster shot before starting the 2012-2013 school year.



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