



OXFORD
PREPARATORY ACADEMY



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LEADERSHIP TEAMS

Honour Society

Founding Members

Parent and Staff Involvement

Leadership and School Organizations

The administration regularly utilizes the talents of the staff and parents in formal groups, such as the Honour Society, or as individual members of the school community. This type of involvement is a tradition at OPA. On a consistent basis, the administration meets, confers, and plans with a wide variety of committees and teams. We maintain a shared decision-making approach through the use of various groups of staff, parents, and community members, which address identified needs.

Convocation and English Learner Advisory Committees

The Convocation and English Learner Advisory Committees (ELAC) are made up jointly of elected parents and staff members whose primary function is to monitor the implementation of our *Game Plan for Success* and School Accountability Report Card (SARC). The parents and staff on the committees provide valuable ideas to guide school personnel in developing programs and meeting the needs of students and parents.

Parent Participation

Research has shown that parental participation in their child's education has a positive impact on student academic success. Parents of children attending OPA understand the importance of their role and involvement in their child's education. Therefore, parents and students attending OPA sign the *Learning Partnership Agreement* as a prerequisite for their enrollment. This agreement outlines the parent requirements for service hours, involvement in school functions, and attendance at in-services and workshops.

Professors notify parents regarding opportunities to volunteer in the classroom. This is another opportunity for parents to demonstrate support and interest in the educational program of OPA.

To ensure optimum parental involvement, parents are asked not to have younger siblings accompany them while volunteering at school.



Oxford Preparatory Academy

LEARNING PARTNERSHIP AGREEMENT



The Learning Partnership Agreement among parents, students, and staff of Oxford Preparatory Academy will include parent involvement. Oxford Preparatory Academy will not reject any students or prevent them from attending the Charter School solely because their parent(s) is not willing or able to sign the Learning Partnership Agreement so long as they apply for a Hardship Waiver. The Charter School will not dis-enroll any students whose parent(s) fails to sign or fulfill the terms of the Learning Partnership Agreement. While the Charter School views parent participation as a requirement to sustaining a good charter school program, it understands that exceptions must be made to that policy where necessary to comply with the parent volunteer/service requirements and their attendance at mandatory school functions described and required herein, while strongly encouraged, will not serve to preclude any student from attending the Charter School. As stated in the Parental Involvement Legislation, AB 1665, parental involvement may include, but not limited to:

- ✎ Sustaining their children's attendance rates of no less than 98%;
- ✎ Ensuring homework is completed accurately, neatly, and turned in on a daily basis;
- ✎ Working with their children at home on learning activities;
- ✎ Volunteering in their children's classrooms, library, office, etc. or for activities sponsored by the school, for a minimum of twenty (20) hours annually;
- ✎ Mandatory attendance for all meetings regarding decisions relating to the education of their children, such as Individualized Education Plan (IEP) Meetings, Student Study Team (SST) Meetings, Parent/Teacher Conferences, etc. Both parents/guardians are required to be in attendance in order for the meeting to occur. In single parent families, that parent must attend;
- ✎ Required attendance at the following events: Parent Collegiate Night, University Orientation Night, Open House, classroom and grade level programs, and Parent Information Meetings held to inform parents of instructional approaches and/or the educational program;
- ✎ Attending all Awards Assemblies honoring your child, as well as general Honour Society meetings, as often as possible,
- ✎ Abiding by the school-wide behavior policy which emphasizes positive campus behaviors and eliminates those behaviors that are unsafe and/or disruptive to academic achievements,
- ✎ Adhering by the school-wide Resolution Process (refer to the Oxford Preparatory Academy Information Handbook, on our website: oxfordchampions.org), and
- ✎ Complying with all additional policies and procedures found in the Oxford Preparatory Academy Parent Informational Handbook.

Prospective parents or guardians will be required to attend an in-service regarding the school's instructional and educational philosophy, prior to the beginning of each year. Families who enter the school after the beginning of the calendar year will be required to attend this in-service with school leadership personnel.

As the parent(s)/guardian(s) and student of Oxford Preparatory Academy, we have read the **Oxford Preparatory Academy Parent Informational Handbook** on line, and understand and agree to abide by its policies, practices, and the overall mission of our school.

Parent Name

Parent Signature

Date

Student Name

Student Signature

Date
