CREATIVE CONNECTIONS ARTS ACADEMY
K-5 Campus: 7201 Arutas Drive, North Highlands, CA 95660, 916.566.1870
6-12 Campus: 6444 Walerga Road, North Highlands, CA 95660, 916.566.3470

CHARTER BYLAWS

Final draft from Bylaws Committee 2014

ARTICLE 1 – NAME
1.1 The name of this school shall be the Creative Connections Arts Academy School, hereafter referred to as CCAA.

ARTICLE 2 – PURPOSE
2.1 The purpose of CCAA is to give parents an alternative to the traditional school program, which provides an innovative environment which that fosters high academic standards, strong behavior expectations, and imaginative learning.

ARTICLE 3 – EDUCATIONAL PURPOSE
3.1 The educational program will consist of a balanced arts integrated core curriculum, as stated in the state standards for each academic area. Students will be held to high academic standards, which provide the basic building blocks for success in high school, college, and life as an independent and responsible adult. The program will provide enrichment, career planning and community service opportunities.

ARTICLE 4 – PUPIL OUTCOMES
4.1 Pupil outcomes are designed to showcase the student’s talents and the progress the student has made towards meeting grade level standards in reaching the individual goals at the parent/student/teacher conference. High expectations will be set with the goal of all students successfully working to their potential, ideally at or above grade level. The student’s test results will meet or exceed the achievement of the local, traditional school. The Twin Rivers Unified School District Board of Trustees will review pupil results annually.
9.6 Transfer Students
9.6.1 Students transferring from another school, on a space available basis, must be in good standing academically (2.0 average or achieving at ability level), must have a record of appropriate behavior at the previous school, and parents/guardians and students agree to the parent participation and student community service components of the charter.

9.6.2 The enrollment of all transfer students will be for a minimum probationary period of 20 school days. At that point, the student’s status will be reviewed and changed, either by extending the probationary period or fully admitting the student.

9.6.3 DRAFT: In grades K-8, the following steps, in addition to all those detailed in ARTICLE 9, must be met prior to enrolling any student after the application, audition, and lottery drawing deadlines have passed:
- 9.6.3.1 Application is complete and turned in to the appropriate CCAA site office
- 9.6.3.2 Incoming family and student must participate in an intake meeting with principal or designee

9.6.4 DRAFT: In grades 9-12, the following steps, in addition to all those detailed in ARTICLE 9, must be met prior to enrolling any student after the application, audition, and lottery drawing deadlines have passed:
- 9.6.4.1 Application is complete and turned in to the appropriate CCAA site office
- 9.6.4.2 Incoming family and student must participate in an intake meeting with principal or designee
- 9.6.4.3 Official high school transcripts have been turned in to CCAA HS Office

9.7 Denial of Admittance
9.7.1 Siblings of students whose family has not fulfilled their enrollment commitments will not be considered for admittance to the charter school either by lottery or by transfer.

9.8 The enrollment process for K-8th grade ends the first day following the fourth week of school.

ARTICLE 10 – PARENT PARTICIPATION
10.1 All parent/guardians will be required to contribute 30 hours a school year, per household. These hours can be acquired by volunteering at school, at school functions, or at home doing school related work (phone tree, grading papers, fund raising, etc.)

10.2 Parents will be required to submit a detailed list of hours/activities to the Parent Participation Committee prior to the end of each grading period.

10.3 The Parent Participation Committee will be in charge of tracking the parent hours and will notify the Executive Committee if a problem persists. A general report will be made to School Site Council after each grading period.

10.4 Hours can be accumulated through the school year, but not held over to the following year.
10.5 Failure to complete the required amount of hours on time shall be in violation of the admission agreement and will result in possible revocation of the student’s right to attend CCAA. Additionally, failure to complete participation hours will result in non-compliance of the Bylaws, and the Executive Committee will meet regarding forfeiting student enrollment at CCAA of students or non-participation in the promotion ceremony by 8th grade students and high school graduates.

10.6 SPECIAL CIRCUMSTANCES: (disabling illness/accident, death in the immediate family, etc.) All requests for Special Circumstances extensions or exclusions must be in writing to the Executive Committee. Each written request will be handled on a case-by-case basis. The parent must contact the Assistant Principal or the Parent Participation Committee, as soon as a situation arises. Hours can be made up at a later date or signed off by the Executive Committee.

10.7 Late Enrollment: Parent Participation hours for students who enroll after the start of school may be adjusted on a case by case basis.

10.8 DRAFT-- Donation of items purchased for school functions or classroom use may count towards a family’s parent involvement hours. This amount shall not exceed $100 at a $10 per hour rate (for every $10 spent, count 1 hour) unless special circumstances arise.

ARTICLE 11 – STUDENT ATTENDANCE

11.1 The attendance goal of students is 85% or better. If a student’s attendance drops below 85% students will not participate in extra curricular activities. After the first grading period (trimester for K-8, quarter for HS), attendance data will be analyzed. Those students whose attendance receives a district letter will be placed on probation. If after the 1st grading period has ended, a student falls below the 85%, the student will be placed on probation status and monitored by staff. If student's attendance improves during the following month, probation status will be removed. If student's attendance does not improve, student will be moved to Level 1 status.

11.1.1 Percentages at K-8 will include ALL absences, tardies (over 30 minutes), early dismissals and lates (under 30 minutes) at the start of the school day.

11.1.2 Percentages at high school will include ALL absences, tardies and early dismissals. (Five lates to HS classes result in a citation and then are calculated in behavior levels.)

11.2 LEVEL 1 – The student and parent/guardian will be informed regarding their attendance percent. During the next register month, the student’s attendance rate must improve to the minimum district requirements. Students who fail to meet the required attendance rate within that or any subsequent register month, will be placed on a level two attendance plan.

11.3 LEVEL 2 – The attendance problem will be discussed at a student, parent/guardian, and teacher conference and another register month will be set for compliance with minimum requirements. Students who fail to meet the required attendance rate within the next register month or any subsequent month will be placed on a level three attendance plan.