Twin Rivers Unified School District

Smythe Academy of Arts and Sciences
A
K-8 Charter School

Charter

Approved June 25, 2009
ELEMENT 8.
ADMISSION REQUIREMENTS

Admission requirements, if applicable.
California Education Code Section 47605(b)(5)(H)

The determination of school capacity shall be based on Smythe Academy’s academic program, the school’s fiscal viability, the educational needs of currently enrolled students, the capacity of the school site(s), and the level of interest shown by students who want to attend Smythe Academy.

Smythe Academy shall not charge an application fee nor shall it charge tuition. Smythe Academy shall be nonsectarian in its admission and enrollment policies and shall not discriminate against any student on the basis of ethnicity, national origin, gender, or disability.

Parents or guardians of all students who wish to enroll must be willing to sign the parent/family member participation agreement form which requires 30 hours of participation in school activities and/or service to the school. Failure to complete the Parent/Family Participation obligation or petition for a special exemption within the specified time frame may result in the loss of priority re-enrollment privileges for the student.

Additionally, while not all students will participate, students who enroll in the Smythe Academy are making a commitment to be willing to participate in the intervention classes before or after school and in the summer. Students who are not meeting academic standards may be required to attend these classes.

Smythe Academy shall admit and enroll all students who wish to attend the school provided that the school’s capacity is not exceeded. Should more students wish to enroll as space allows, Smythe Academy will hold the public random drawing in stages, according to enrollment preferences as follows:

1. Siblings of students enrolled in Smythe Academy.
2. Students currently residing in the attendance boundaries of the former Alethea B. Smythe school;
3. Children of current Smythe Academy employees
4. Students who reside within the District; and
5. All other applicants

Applications will be accepted during a publicly advertised open enrollment period each February and March for enrollment in the following school year. Following the open enrollment period each year applications shall be counted to determine whether any grade level has received more applications than availability. In the event that this
happens, Smythe Academy will hold a public random drawing to determine enrollment for the impacted grade level, with the exception of existing students in good standing who are guaranteed enrollment in the following school year.

At the conclusion of the public random drawing, all students who were not granted admission due to capacity shall be given the option to put their name on a wait list according to their draw in the lottery. This wait list will allow students the option of enrollment in the case of an opening during the school year.

In no circumstance will a wait list carry over to the following school year.

The family of the student offered the open position shall accept the enrollment space by completing the necessary enrollment paperwork within 5 days of being offered the open space. If the necessary paperwork is not received by the Smythe Academy office by 5:00 PM PST five business days after the offer is made, Smythe Academy will offer the space to the next student on the list.

ELEMENT 9.
FINANCIAL AND PROGRAMMATIC AUDIT

The manner in which an annual, independent, financial audit shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority.

California Education Code Section 47605 (b) (5) (I)

FISCAL AUDIT

Smythe Academy will utilize the external auditors of the District for an annual independent audit of the school’s financial affairs if available or shall contract for the same from a third-party provider.

The audit will verify the accuracy of Smythe Academy’s financial statements, attendance and enrollment accounting practices, and review the school's internal controls. The audit will be conducted in accordance with generally accepted accounting principles applicable to the school. To the extent required under applicable federal law, the audit scope will be expanded to include items and processes specified in any applicable Office of Management and Budget Circulars. The administration will review any audit exceptions or deficiencies and report to Smythe Academy’s Board of Governors and the District Board with recommendations on how to resolve them. The Board, with input from the Board of Governors, determines the manner by which the exceptions and deficiencies will be resolved.

PROGRAMMATIC AUDIT